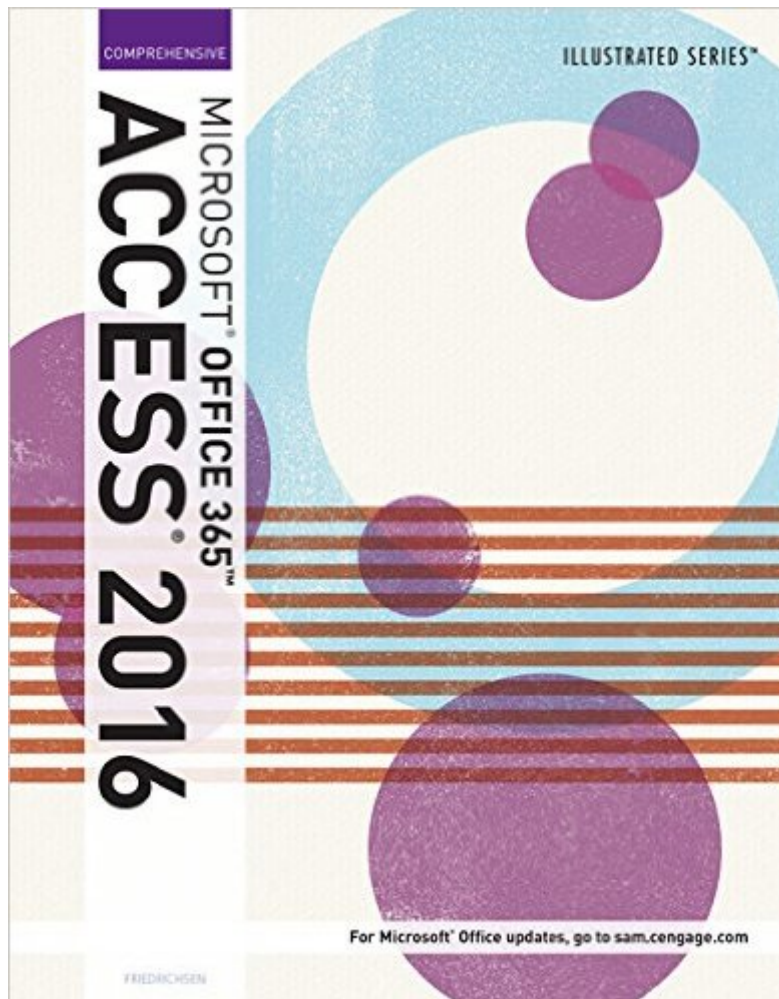


The book was found

Illustrated Microsoft Office 365 & Access 2016: Comprehensive, Loose-leaf Version



Synopsis

Whether you're a computer rookie or pro, you can thoroughly master Microsoft Access 2016 with ILLUSTRATED MICROSOFT OFFICE 365 & ACCESS 2016: COMPREHENSIVE. Skills are accessible and easy to follow thanks to the Illustrated Series' hallmark two-page layout, which allows you to work through an entire task without turning the page. Praised for its concise, focused, user-friendly format, this book guides efficient study with Learning Outcomes that clearly outline the skills covered in each lesson. Larger full-color images reflect exactly what you should see on your own computer screen. Each module begins with a brief overview of the principles of the lesson and introduces a case study for further application to ensure you gain a complete understanding of Microsoft Access 2016. In addition, new Productivity Apps visually introduce Microsoft OneNote, Sway, Office Mix and Edge using hands-on activities.

Book Information

Series: Illustrated

Loose Leaf: 416 pages

Publisher: Cengage Learning; 1 edition (May 27, 2016)

Language: English

ISBN-10: 133725097X

ISBN-13: 978-1337250979

Product Dimensions: 8.4 x 0.7 x 10.8 inches

Shipping Weight: 1.9 pounds (View shipping rates and policies)

Average Customer Review: Be the first to review this item

Best Sellers Rank: #911,301 in Books (See Top 100 in Books) #222 in Books > Computers & Technology > Databases & Big Data > Access #636 in Books > Computers & Technology > Software > Microsoft > Microsoft Office #957 in Books > Textbooks > Computer Science > Database Storage & Design

[Download to continue reading...](#)

Bundle: Illustrated Microsoft Office 365 & Office 2016: Fundamentals, Loose-leaf Version + MindTap Computing, 1 term (6 months) Printed Access Card ... Office 365 & Office 2016: Introductor Bundle: New Perspectives Microsoft Office 365 & Office 2016: Introductory, Loose-leaf Version + SAM 365 & 2016 Assessments, Trainings, and Projects with 1 MindTap Reader Multi-Term Printed Access Card Illustrated Microsoft Office 365 & Access 2016: Comprehensive, Loose-leaf Version Bundle: New Perspectives Microsoft Office 365 & Office 2016: Introductory,

Loose-leaf Version + MindTap Computing, 1 term (6 months) Printed Access Card New Perspectives Microsoft Office 365 & Access 2016: Introductory, Loose-leaf Version Shelly Cashman Series Microsoft Office 365 & Outlook 2016: Introductory, Loose-leaf Version Shelly Cashman Series Microsoft Office 365 & PowerPoint 2016: Introductory, Loose-leaf Version New Perspectives Microsoft Office 365 & Word 2016: Introductory, Loose-leaf Version Illustrated Microsoft Office 365 & Access 2016: Comprehensive Your Office: Microsoft Access 2013, Comprehensive (Your Office for Office 2013) New Perspectives Microsoft Office 365 & Access 2016: Comprehensive Illustrated Microsoft Office 365 & PowerPoint 2016: Comprehensive Integrating Educational Technology into Teaching, Enhanced Pearson eText with Loose-Leaf Version -- Access Card Package (7th Edition) Child Development and Education, Enhanced Pearson eText with Loose-Leaf Version -- Access Card Package (6th Edition) Educational Research: Planning, Conducting, and Evaluating Quantitative and Qualitative Research, Enhanced Pearson eText with Loose-Leaf Version -- Access Card Package (5th Edition) Interactions: Collaboration Skills for School Professionals, Enhanced Pearson eText with Loose-Leaf Version -- Access Code Package (8th Edition) (What's New in Special Education) Creating Literacy Instruction for All Students, Enhanced Pearson eText with Loose-Leaf Version -- Access Card Package (9th Edition) Teaching Science Through Inquiry and Investigation, Enhanced Pearson eText with Loose-Leaf Version -- Access Card Package (12th Edition) Special Education Law, Pearson eText with Loose-Leaf Version -- Access Card Package (3rd Edition) Bundle: Kaleidoskop, Loose-leaf Version, 9th + Quia™ eSAM, 4 terms (24 months) Multi-Term Printed Access Card

[Dmca](#)